

DOCUMENT CHECK/CONTRACTOR REPORT

Employee Name:

Date (Month/Day/Year):

☐ Sampling

☐ Lost Discounts

☐ Transmission Records

REQUIRED SERVICE

☐ Receiving and Distribution

☐ Relocations

☐ Logistics Support

☐ Cataloging and Acquisition Screening

☐ Utilization Screening

☐ Inventory and Acquisition Management

☐ Customer Support

☐ Office Furniture and Furnishings

☐ Flight Hardware

☐ Special Requirements

☐ Storage, Issue, and Warehousing

PERFORMANCE STANDARD

LOT RANGE

SAMPLE SIZE

☐ Performance Acceptable

☐ Performance Not Acceptable

MADR: _____

Actual Defect Rate: _____

DISCREPANCIES NOTED *(if applicable)*

RECOMMENDED CORRECTIVE ACTION OF DISCREPANCIES

COMMENTS

Signature:

Date: